

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

December 14, 2010

REGULAR MEETING SESSION:

1. Opening of Meeting

1.1 Call to Order

The regular session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Jo Navaretta at 6:00 p.m. in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona, on December 14, 2010.

1.2 ROLL CALL

BOARD MEMBERS PRESENT:

Jo Navaretta, President
Ross Hobday, Member
Nancy Iannone, Member
Dr. Randy Troyer, Member

BOARD MEMBERS ABSENCE:

Pat Rooney, Vice President

ADMINISTRATION PRESENT:

Dr. Barbara Goodwin, Assistant Superintendent
Wes Brownfield, Director of Educational Services
Connie Hogard, Principal, Smoketree Elementary
Claude Sanders, Principal, Havasupai Elementary
Brad Gardner, Principal, Oro Grande Elementary
Paula Levensailor, Principal, Jamaica Elementary
Paul Olson, Principal, Thunderbolt Middle School
Hector Fimbres, Assistant Principal, TMS
Denise Miner, Principal, High School
Dale Genger, Assistant Principal, High School
Cole Morris, Maintenance Supervisor
Terry Fleming, Secretary

Others: 55

1.3 Call for Executive Session - none

1.4 Pledge of Allegiance

1.5 Moments of Silence

1.6 Recognition of Visitors

- Judy Eide, High School Nurse, honored Dr. Sobchuk & Dr. Vetter, and all the workers at Lake Havasu Family Eyecare for devoting a day for High School vision screening and helping at some elementary schools. Each staff member was given a Certificate of Appreciation.
- Dr. Goodwin gave honor to Mr. Pat Fonseca, who has passed away, for requesting donations to the High School Music Department. Mrs. Fonseca was present to accept a Certificate of Appreciation for her husband.
- New National Board Certified Teachers, Tim Hauenstein and Nissa Harris received a check for \$2,000 from the K-12 Foundation. K-12 Foundation Board members were present for the presentation. The funds are from an endowment set up by Jerry and Cindy Aldridge.
- Mrs. Levensailor and Mr. Brownfield shared the plaque naming Jamaica Elementary a 2010 National Blue Ribbon Schools Award School. Way to go Crocodiles!!
- Parent Involvement Plan (PIC) gave a video presentation. A member from each school's Parent Involvement Committee told what their school is doing for each of the following six standards: Communication, Parenting, Student Learning, Volunteering, School Decision Making and Collaborating with the Community.

2. Call to Public

Mr. Hobday seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

4.2 Second Presentation/Review of Revised Policy CDA Evaluation of Management Team

Dr. Goodwin recommended that the Board approve the second official presentation of revised Policy CDA Evaluation of Management Team.

Additional language has been added to this policy to assure that all evaluations are confidential documents. These wording changes have been reviewed by our district legal service provider.

There have been no changes to the policy since the first reading on November 9, 2010.

Mr. Hobday moved that the board approve the second official presentation of revised Policy CDA Evaluation of Management Team.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

4.3 Approval of Lake Havasu High School Campus Improvements to be Paid In Full by WAVE JTED (Western Arizona Vocational Education District)

Mr. Cole recommended that the Board approve the CTE (Career Technical Education) improvement project (Item #5) at Lake Havasu High School, at a price totaling \$132,000.00 to be paid in full by WAVE JTED.

Item #5/Auto Shop Interior HVAC addition: The Auto Shop currently has evaporative cooling in place. The resulting moisture in the air has caused rusting and deterioration to take place on many expensive tools over the years. \$ 132,000.00

This item was tabled at the November 9, 2010 board meeting.

Mr. Hobday moved that the board approve the CTE (Career Technical Education) improvement project (Item #5) at Lake Havasu High School, at a price totaling \$132,000.00 to be paid in full by WAVE JTED.

Mrs. Iannone seconded the motion. Discussion ensued on the Boards concerns and questions on the need for HVAC in the Auto Shop. Shawna Schneikart, CTE Coordinator, reported that there could be issues with the extreme heat and the software and diagnostic equipment. WAVE JTED is asking that the funds be used for building improvements. Board felt there could be a better use of the funds and asked that Mr. Morris and Mrs. Miner look at another way to cool this facility.

ROLL CALL VOTE: Hobday: NO, Troyer: NO, Iannone: NO, Navaretta: NO

5. Action Items

5.1 Approval of District 2010-2011 Parental Involvement Plan

Mr. Brownfield recommended that the Governing Board approve the District 2010-2011 Parent Involvement Plan.

Parental and community support are integral to student academic success and are greatly valued by our district. The District Parental Involvement Committee oversees and is responsible for developing an annual school site parental involvement plan that is aligned to the national standards for supporting and ensuring parental involvement in schools. The standards have been revised and the annual goals reflect these changes. The District Annual Parental Involvement Plan is a mandatory yearly compliance requirement for Title One schools. A copy of the plan was provided to the board for review and is available in the office of Special Services.

Mr. Hobday moved that the Board approve the District 2010-2011 Parent Involvement Plan.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.2 Approval of New Course/Name Change for Lake Havasu High School for 2011-2012

Mrs. Miner recommended that the Governing Board approve the listed new course offering/name change for school year 2011-2012.

Academic Peer Tutor

Upper-classmen who are interested in obtaining elective credits have few options outside of a specific pathway. This course will allow juniors and seniors to earn up to 1 elective credit as a peer tutor, assisting a teacher in the classroom. The students will be given either a CR or NC based on their performance and attendance in the teacher's classroom throughout the semester. This class also will allow our top students to have a more active role inside the classroom as role model and mentor.

Course name change from Free Enterprise to Economics

Free Enterprise does not accurately reflect what the state and national standards classify as Economics. In order to more easily align with the state definition of economics, and to fit into a nationally recognized name, it is essential to change the name of Free Enterprise to Economics. This would also work in our students' advantage for those that are sending transcripts to college or transferring to another school. The transcript would reflect a more easily recognized title of that subject.

The implementation of this new course is contingent upon the availability of personnel, funding, facilities, and student interest.

Mrs. Iannone moved that the Board approve the listed new course offering/name change for school year 2011-2012.

Mr. Hobday seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.3 Approval of Dual Enrollment Courses at Lake Havasu High School

Mrs. Miner recommended that the Governing Board approve the following Dual Enrollment (DE) classes at Lake Havasu High School: CIS 245, DFT 125, DFT 215, BTR 100, and HES 129.

The aforementioned DE classes are spring classes that will be the next in a series of Mohave Community College classes taught by LHHS staff. They were inadvertently left off

the action item at this time last year.
CI S 245 – Photoshop II
DFT 125 – Descriptive Geometry and CAD
DFT 215 – Three Dimensional Residential Drafting and Design
BTR 100 – Blueprint Reading
HES 129 – Allied Health Anatomy and Physiology

Mrs. Iannone moved that the Board approve the following Dual Enrollment (DE) classes at Lake Havasu High School: CIS 245, DFT 125, DFT 215, BTR 100, and HES 129.

Mr. Hobday seconded the motion. William Kusters talked to the board about the need to have a qualified teacher to teach Descriptive Geometry and Three Dimensional Residential Drafting. Mrs. Miner, High School Principal, stated that since these are Dual Enrollment courses with Mohave Community College, they have to approve the instructors. Mr. Kusters offered to help where ever he could. Board thanked him for his interest.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.4 Approval of Lake Havasu High School Fee Schedule for 2011-2012 School Year

Mrs. Miner recommended that the Governing Board approve the Lake Havasu High School fee schedule for the 2011-2012 course description book.

Each year the Board is asked to approve the following year's fee schedule. There are no changes to the fee schedule other than the addition of a \$25 workbook fee for Math of Money (see rationale below), and a \$5 fee added to Enchanted Voices, Knight Voices, Women's Chorus, and Concert Choir.

Request for Student Fee for Math of Money Workbooks

Math of Money is an elective Math course taken by many juniors and seniors. There is a Textbook and a workbook that supports the textbook. The textbook provides minimal practice exercises. The Workbook provides many practice exercises laid out in real life format. We use the workbook at least 4 out of every 5 days in Math of Money. The workbook also includes a CD with spreadsheet applications for most chapters. This provides more real life hands on consumer math education using actual tables and spreadsheets that the students will use on the job. The Math of Money Workbook and CD are integral components of the Math of Money Curriculum Maps and target the consumer Math portions of the new Arizona State Math Standards. The CD also satisfies several of the new Arizona State Technology standards.

We would like to request that the Math of Money Workbook with the accompanying CD be approved for student fee so that this valuable resource can continue to be utilized in the Math of Money Curriculum. ISBN for Student Workbook for Math with Business Applications is 13:978-0-07-873747-3.

Mr. Hobday moved that the Board approve the Lake Havasu High School fee schedule for the 2011-2012 course description book.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.5 Approval of Changes to Extra-Curricular, Co-Curricular, Enrichment Activities For Tax Credit Funds

Dr. Goodwin recommended that the Governing Board approve the addition of the following tax credit programs: Renaissance at Nautilus Elementary, Wrestling at Thunderbolt Middle School, Future Business Leaders of America (FBLA) at Lake Havasu High School and the Library Club at Lake Havasu High School.

Mrs. Mulligan, principal at Nautilus Elementary School, is requesting that Renaissance be approved as a tax credit club at the school. The purpose is to recognize students for their outstanding academic achievement, to provide service to the school and community, and to develop leadership skills in the students. The sponsor will be Sara Williams.

Mr. Olson, principal at Thunderbolt Middle School, is requesting to add Wrestling to the tax credit programs at that school. This will be a new sport added for the 2010-11 school year. The coach of the team is Robert Wagner.

Mrs. Miner, principal at Lake Havasu High School, would like to add the Future Business Leaders of America (FBLA) to the list of tax credit programs at that school. The purpose of the club is to provide additional opportunities for secondary students in business and/or business related fields, to develop vocational and career supportive competencies, and to promote civic and personal responsibilities. Laura Denny will be the sponsor.

Mrs. Miner is also requesting the addition of the Library Club at Lake Havasu High School. The purpose of this club is to share and discuss opinions on a variety of books and to provide book recommendations to fellow students. The sponsor will be Amy Koch.

Upon closure, funds from each of these clubs will be transferred to that school's tax credit "All" account.

Mrs. Iannone moved that the Board approve the item as presented.

Mr. Hobday seconded the motion. Mr. Olson reported that there were currently 20 or more students in middle school wrestling and they would be participating in intramural matches. He said that Ms. Malay had given him permission today to add 6th graders who would like to participate.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.6 First Presentation/Review of Revised Policies BBBB-Board Member Oath of Office, BE-School Board Meetings, BEC-Executive Sessions/Open Meetings, BEDA-Notification of Board Meetings, and BEDG & BEDG-R-Minutes

Dr. Goodwin recommended that the Governing Board approve the first presentation of revised Policies BBBB-Board Member Oath of Office, BE-School Board Meetings, BEC-Executive Sessions/Open Meetings, BEDA-Notification of Board Meetings, and BEDG & BEDG-R-Minutes.

Per Arizona School Boards Association Policy Services Advisories, dated August 2010, the following policy revisions are being presented:

Policy Advisory 373 BBBB – Board Member Oath of Office

Additional obligations relating to the posting of meetings by public governing bodies have been enacted by HB2209 into A.R.S. 38-431.02. Any person elected or appointed to a public body, including a member of a school district governing board, SHALL review the OML materials at least one (1) day before taking office.

Policy Advisory 374 BE – School Board Meetings

HB2209 prescribes further requirements for the posting of all meetings of public bodies in the state. This Policy Services document has sets out the new notice posting requirements and addresses potential technical complication concerning the manner by which a scheduled Board meeting may be postponed or cancelled. This is the Lake Havasu Unified School District current practice.

Policy Advisory 375 BEC – Executive Sessions/Open Meetings

Changes to A.R.S. 38-431.02, also included in HB2209, adds another condition that MUST be met when an executive session is scheduled to be held during a Governing Board meeting. This is the Lake Havasu Unified School District current practice. Executive Session Agendas are approved by legal.

Policy Advisory 376 BEDA – Notification of Board Meetings

As noted above, HB2209 revises 38-431.02 to prescribe new requirements for the posting of all meetings of public bodies in the state. All governing bodies MUST post on their website a statement identifying all the physical and electronic locations where meeting notices will be posted. As of November 2010, this is the Lake Havasu Unified School District's practice.

The revised statute does specify that a technical problem with the district's website which prevents satisfaction of the website posting requirements does not preclude a given meeting from being held, and that the twenty-four hour notice period can include Saturday (unless it is a legal holiday) clarifies the requirement that there MUST be a publicly accessible physical posting location in addition to any website posting.

Policy Advisory 377 BEDG and BEDG-R - Minutes

To help all districts to comply with the law and directions on the minutes of all public bodies this policy has substantially revised and expanded. The Lake Havasu Unified School District does comply with the majority of the new revised policy, and will immediately make necessary changes.

Mr. Hobday moved that the Board approve the first presentation of revised Policies as presented.

Mrs. Iannone seconded the motion. Mrs. Fleming will email each board member a copy of the Open Meeting Law (per policy BBBB – Board Member Oath of Office) at least one day before the organizational meeting so there will be a record of each board member receiving it.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.7 First Presentation/Review of Revised Policies IGD-Curriculum Adoption, IKE & IKE-RB-Promotion and Retention of Students, and JFB-Open Enrollment

Mr. Brownfield recommended that the Governing Board approve the first presentation/review of revised policies IGD-Curriculum Adoption, IKE & IKE-RB-Promotion and Retention of Students, and JFB-Open Enrollment.

Per Arizona School Boards Association Policy Services Advisories, dated August 2010, the following policy revisions are being presented:

Policy Advisory 385 IGD - Curriculum Adoption

Legislation declaring that students should be taught to treat and value each other as individuals and not be taught to resent or hate other races or classes of people was enacted as A.R.S. 15-111 by HB2281. The Bill continued to create 15-112 that prohibits certain elements from being included in a program of instruction and prescribes potential penalties for a district that violates the mandates of 15-112.

Policy Advisory 388 IKE and IKE-RB - Promotion and Retention of Students

Policy document model IKE is revised to better contract the distinctions between the promotion or retention of an elementary student and the passing or failing of a secondary school course. The segments to be included in the policy of a school district should be amended for consistency with the classifications of students being education in the district, (e.g., elementary, secondary, or the combination of elementary and secondary).

IKE also includes a statement relative to the promotion of students from grade three for consideration by the Governing Boards of districts educating elementary school students, and to

provide guidance to regulation IKE-RB where the requirements established in A.R.S. 15-701 by HB2732 are described.

IKE-RB has two distinct components: the first illustrates the competency requirements for promotion of students from third grade in the current school year and the two following school years that focus on the reading levels of students in their kindergarten program and in their first, second, and third grade years. The second component is included to provide a picture of the requirements for promotion from third grade in school years 2013-2014 and thereafter with the affiliated 'good causes' affording a student exemption from the reading competency requirement along with disclosure of the intervention and remediation strategies to be developed by the State Board of Education (SBE).

Policy Advisory 391 JFB – Open Enrollment

Although not new, language in A.R.S. 15-816.01 REQUIRES that school district Governing Boards shall have and implement an open enrollment policy without charging tuition, but may charge tuition for nonresident students when the charge is authorized in accordance with the provisions of the five sections of the Arizona Revised Statutes that are now listed in the JFB document model. HB2725 adds a requirement to 15-816.01 that the school district's open enrollment policy SHALL be posted on the district's website. Also, not new in statute, the provision in 15-816.07 providing immunity for school district and its personnel from civil liability for open enrollment decisions made in good faith is stated to JFB. Additionally, the transportation options and requirements relating to students accepted under open enrollment have been clarified in JFB.

Mr. Hobday moved that the Board approve the first presentation/review of revised policies as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.8 First Presentation/Review of Revised Policies IHB-R-Special Instructional Programs, JHD, JHD-R & JHD-EB-Exclusions and Exemptions from School Attendance, JLCB-E-Immunizations of Students, and JLDA-School Counselors and Psychologists

Mr. Brownfield recommended that the Governing Board approve the first presentation/review of revised policies IHB-R-Special Instructional Programs, JHD, JHD-R & JHD-EB-Exclusions and Exemptions from School Attendance, JLCB-E-Immunizations of Students, and JLDA-School Counselors and Psychologists.

Per Arizona School Boards Association Policy Services Advisories, dated August 2010, the following policy revisions are being presented:

Policy Advisory 386 IHB-R - Special Instructional Programs

Revisions by the State Board of Education (SBE) to its rule A.A.C. R7-2-401 were made to assure that its special education rules align with and support the Individuals with Disabilities Education Act (IDEA). Arizona Department of Education Exceptional Student Services has completed corresponding amendments to the 'Confidentiality' and the 'Evaluation and Eligibility' requirements and provided those to Policy Services. In document model IHB-R the change to 'Confidentiality' appears on page 6 of 43, and the changes to 'Evaluation and Eligibility' appear on pages 11 and 12 of 43.

Policy Advisory 392 JHD – Exclusions and Exemptions from School Attendance

HB2080 revised A.R.S. 15-346 which deals with policies and procedures concerning students with chronic health problems. In addition to new statutory language concerning the provisions of the statute not interfering or overriding the rights of parents or guardians, the statute PROHIBITS the release from school of student with a chronic health problem with prior consent from the student's parent or guardian, and PROHIBITS school personnel from recommending, prescribing, or providing medication to those students without prior parent or guardian consent. JHD, JHD-R, and JHD-EB are updated to illustrate the changes.

Policy Advisory 396 JLCB-E - Immunization of Students

Exhibit document model JLCB-E is revised to demonstrate the student immunization requirements for the 2010-2011 school year.

Policy Advisory 397 JLDA - School Counselors and Psychologists SB1309 created A.R.S. 36-2272 that REQUIRES a wide array of entities, including school districts and school district personnel, to receive from the parent or legal guardian of a minor child permission to procure, solicit to perform, arrange for the performance of or perform mental health screening in a nonclinical setting or mental health treatment on a minor. That language, and language added enabling an eligible student eighteen years of age or older to self-determine authorization, is now included in document model JLDA.

Mrs. Iannone moved that the Board approve the first presentation/review of revised policies as presented.

Mr. Hobday seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

5.9 Approval of Sole Source Physical Therapy Services - Top Echelon Company

Dr. Goodwin recommended that the Governing Board approve Top Echelon Company as the sole source provider for school based Physical Therapy (PT) for Lake Havasu Unified School District #1, to be paid from M & O funds.

The Lake Havasu Unified School District #1 was approved by the Governing Board to send out an RFP for PT services for the 2010 – 2011 school year. The first PT RFP, #10-11-02, was issued on 7/1/2010. Sealed bids were opened and evaluated on 7/21/2010 with six companies submitting proposals. All six vendors could not provide a PT and that RFP, #10-11-02, was closed. A new RFP was issued because two companies had contacted the Special Services department and stated they had candidates for PT. RFP #10-11-04 was reissued on 10/13/2010 and the bid was closed on 10/27/2010. Four out of the five companies were approved by the board to provide PT services on 11/9/2010. The four companies were contacted and, due to length of the RFP process, the vendors have been unable to provide a PT at this time.

The district was contacted by Top Echelon Company, part of Pediastaff Inc., who responded to RFP #10-11-02, but not the RFP 10-11-04, and has since found a qualified PT, certified in Arizona, who can provide PT services from now until the end of the school year. We have been unable to hire or contract a qualified PT applicant at this time. We are legally bound to provide PT services to students on an IEP requiring PT and cannot adequately provide all PT services with our current staff. In order to ensure compliance, we are making this request to use the Top Echelon Company as a sole source company to subcontract PT services at \$74.00 per hour and 30 hours per week. This has been reviewed by purchasing. This position will be paid from M & O funds.

Mr. Hobday moved that the Board approve this item as presented.

Mrs. Iannone seconded the motion. Dr. Goodwin reported that the district has been struggling to find anybody to fill these positions. The district is mandated by federal law to provide services if noted on student's IEP.

ROLL CALL VOTE: Hobday: YES, Troyer: YES, Iannone: YES, Navaretta: YES

6. Informational

6.1 Superintendent

- Dr. Goodwin gave gratitude for the Gifts and Donations the District has received.

7. Communications – none.

8. Adjournment

Following a motion by Mr. Hobday, seconded by Mrs. Iannone, and approved unanimously the meeting was adjourned at 7:40 p.m.

Minutes of the Regular Governing Board meeting of December 14, 2010 are approved as submitted.

Jo Navaretta, Board President

Nancy Iannone, Board Member