

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

August 10, 2010

REGULAR MEETING SESSION:

1. Opening of Meeting

1.1 Call to Order

The regular session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Jo Navaretta at 6:00pm in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona, on August 10, 2010.

1.2 ROLL CALL

BOARD MEMBERS PRESENT: Jo Navaretta, President
Ross Hobday, Member
Nancy Iannone, Member
Pat Rooney, Vice President
Dr. Randy Troyer, Member (arrived at 6:02pm)

BOARD MEMBERS ABSENCE:

ADMINISTRATION PRESENT: Gail Malay, Superintendent
Missy Wood, Director of Business Services
Wes Brownfield, Director of Educational Services
Claude Sanders, Principal, Havasupai Elementary
Shaun Goodwin, Principal, Starline Elementary
Mari Jo Mulligan, Principal, Nautilus Elementary
Brad Gardner, Principal, Oro Grande Elementary
Paula Levensailor, Principal, Jamaica Elementary
Paul Olson, Principal, Thunderbolt Middle School
Hector Fimbres, Assistant Principal, TMS
Dale Genger, Assistant Principal, LHHS
Denise Miner, Principal, LHHS
Terry Fleming, Secretary

Others: 15

1.3 Call for Executive Session - none

1.4 Pledge of Allegiance

1.5 Moments of Silence

1.6 Recognition of Visitors

- Chyna Mae Wilson, recent high school graduate, was honored for placing second out of 2100 students across AZ for the Early Childhood Education Assessment Test. Marie Hendry, her Family & Consumer Science teacher shared the information. Chyna Mae received a Certificate of Appreciation and a gift card.
- Ciella Burke, a 8th grade student at Thunderbolt, who started Backpacks for Kids, was honored for collecting school supplies and delivering 77 backpacks to our schools. Ciella is a produce of our District, she attended Jamaica Elementary. She received a Certificate of Appreciation and a gift card.
- Mr. Wes Brownfield reviewed the 2009 AIMS Scores with a PowerPoint, and AzLearns School Labels.

2. Call to Public

Ms. Thais McMahon talked about issues and concerns with transportation of her high school daughter. She asked that the District work together with the City for transportation for high school students. Mrs. Navaretta stated that we are looking into working with the City. Mrs. Wood said that 9th grade parents are supportive of bussing, but the District is unable to do this due to the number of middle school students that signed up for transportation. Mr. Hobday stated that we all want them (students) in school, but funding and federal regulations do not make it possible to bus all that need it.

3. Consent Calendar

- 3.1.1 Approval of Minutes –
Regular Session of July 13, 2010
- 3.1.2 Approval or Modification of Agenda
- 3.1.3 Personnel Report – Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other
- 3.1.4 Approval of Vouchers for July 2010 in the amount of \$2,422,131.65
Student Activity Funds for K-8 for June 2010 / \$66,354.24
Student Activity Funds for 9-12 for June 2010 / \$107,652.77
Auxiliary Funds for 6-12 for June 2010/ \$499,440.41

Mr. Rooney moved that the board approve the consent calendar as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

4. Old Business

- 4.1 Second Presentation/Review of Revised Policy GCQF Discipline, Suspension, and Dismissal of Professional Staff Members

Ms. Malay recommended that the Board approve the second official presentation of revised Policy GCQF Discipline, Suspension, and Dismissal of Professional Staff Members.

Removal of Options on page 7 allows the Governing Board to choose to oversee a hearing or to identify a hearing officer. Leaving this option in the policy would commit the board to using a hearing officer for all hearings.

There have been no changes to the policies since the first reading on July 13, 2010.

Mr. Hobday moved that the Board approve the second official presentation of revised Policy GCQF Discipline, Suspension, and Dismissal of Professional Staff Members.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

- 4.2 Second Presentation/Review of Revised Policies GBGCB Staff Health and Safety, JLCB and JLCB-R Immunization of Students, and JLCC Communicable /Infectious Diseases

Ms. Malay recommended that the Board approve the second presentation of revised Policies GBGCB Staff Health and Safety, JLCB and JLCB-R Immunization of Students, and JLCC Communicable/Infectious Diseases.

Per Arizona School Boards Association Policy Services Advisories the following policy revisions are being presented:

Policy Advisory 314 GBGCB – Staff Health and Safety

As many school administrators, health service personnel, registrars, and human resource personnel are already aware, over the past several years the Arizona Department of Health Services (DHS) has revised certain sections of its rules in Section 9 of the Arizona

Administrative Code (A.A.C.). Among those revisions have been modifications to the immunizations requirements for both students and staff members as well as the conditions and timelines for reporting suspected cases; cases, and outbreaks of specified communicable diseases.

Policy Advisory 315 JLCB and JLCB-R – Immunization of Students

Added to the policy is a statement of the duty DHS places on school administrators to review at least twice annually the progress towards compliance by any student who has been admitted conditionally under an approved schedule for completing the required immunizations.

Policy Advisory 316 JLCC – Communicable/Infectious Diseases

Legal reference R9-6-350 has been corrected to R9-6-355, the rule requiring exclusion of a pediculosis case until the case is treated with a pediculocide.

There have been no changes to the policies since the first reading on July 13, 2010.

Mrs. Iannone moved that the Board approve the action item as presented.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5. Action Items

Mr. Hobday moved that the Board moved Action Item 5.7 Approval of Reduction in Force Blueprint and Amended Evaluation for Support Staff to be the first action item tonight.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.7 Approval of Reduction in Force Blueprint and Amended Evaluation for Support Staff

Ms. Malay recommended that the Governing Board approve the Reduction in Force (RIF) Blueprint and amended evaluation for support staff.

In response to the recent legislative approval of HB 2227 which restructure the way in which we must reduce staff in RIF conditions all districts in Arizona are creating new guidelines for this process. We specifically cannot use seniority as one of the governing factors.

A committee of LHUSD support employees met to create a retention format that is focused on performance rather than longevity. In order to produce this product, the evaluation tool was also updated. Cheryl Hughes, Administrative Assistant in Personnel, reviewed a short PowerPoint which further explained the outcomes.

Mr. Hobday moved that the Board approve the Reduction in Force (RIF) Blueprint and amended evaluation for support staff.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.1 Amendment to Compensation Package for 2010-11

Mrs. Wood recommended that the district amend the proposed budget cuts that were approved by the governing board on December 8, 2009, eliminating the two furlough days for Lake Havasu Unified School District #1 employees during 2010-11.

On December 8, 2009, the governing board approved 2010-11 budget cuts, which included two days of furlough for all LHUSD#1 employees. On April 13, 2010, the governing board approved the 2010-11 compensation package, which included the following language:

Furlough: Employee is hereby given notice that the Governing Board may require Employee to take a furlough of up to ten (10) days, unpaid, on days for which the Employee would normally receive pay. Employee will perform no duties on furlough days and may not use paid leave on furlough days. Dates of furlough days, if any, shall be designated by the District. Furloughs may or may not be required in addition to a compensation reduction as described in this section.

When 2010-11 contracts and notices of employment were issued, employees were notified that the two furlough days would be implemented during 2010-11. When all outstanding invoices were paid at the end of the 2009-10 school year, there were enough maintenance and operation funds remaining to cover payment of the two days that had been designated as furlough days, an amount totaling approximately \$200,000. These savings were realized due to utility cost saving measures instituted throughout the district.

Mr. Rooney moved that the Board approve that the district amend the proposed budget cuts that were approved by the governing board on December 8, 2009, eliminating the two furlough days for Lake Havasu Unified School District #1 employees during 2010-11.

Mrs. Iannone seconded the motion.

Mr. Hobday said that "they are simply getting what they are owed after saving what they saved." Ms. Malay stated this is good, as Certified staff has had a pay freeze for 2 years, and Support Staff and Administrators have had a pay freeze for 3 years.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.2 Approval of Sole Source – Siemens Building Technologies

Ms. Malay recommended the Governing Board approve Siemens Building Technologies, Inc. as the sole source for the proprietary fire alarm systems housed at Lake Havasu High School, Smoketree Elementary School and Jamaica Elementary School.

Siemens Building Technologies is the only manufacturer and distributor that is certified to work on the product line including Life safety systems such as SXL, INS-2, IXL, MXL, and XLS systems: which are proprietary systems owned by Siemens programming software and hardware.

There are no other business entities that Siemens certifies in the Las Vegas or Phoenix area. Proprietary software, firmware, programming and components other companies have no access to.

This rationale is verified by Cesar Sandoval, Siemens Service & Sales Representative/ Las Vegas @ 800.855.5300 in attached file letter dated 6/24/09. This item has been reviewed by purchasing.

Mrs. Iannone moved that the Board approve as presented.

Mr. Hobday seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.3 Approval of 2010 Capital Plan to be Submitted to the School Facilities Board

Ms. Malay asked that this item be tables as the State has not released the Capital Plan forms thus far.

Mr. Hobday moved that the Board table Action Item 5.3.

Mrs. Iannone seconded the motion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.4 Approval of Governing Board and Administration Travel Contract

Ms. Malay recommended the Governing Board approve that Jo Navaretta-Governing Board President, Pat Rooney-Board Vice President, Ross Hobday-Board member, Nancy Iannone-Board member, Gail Malay-Superintendent, Dr. Barbara Goodwin-Assistant Superintendent, and Denise Miner-High School Principal travel to the Arizona School Boards Association (ASBA) Annual Legal Perspectives Law Conference on September 9-11, 2009 at the Camelback Inn, Scottsdale, Arizona.

This annual conference, the largest event that ASBA holds, provides the Governing Board and Administration an outstanding review of the challenges facing schools in providing a free and equal education for all. Top legal experts discuss issues of concern to school leaders and address specific questions in many smaller breakout sessions.

Completed Travel packet has been received by the Travel Department.

Costs funded from M&O:	Lodging	\$1,935.66
	Registration	\$1,700.00
	Meals per diem	\$ 34.00 per day per person

Ms. Malay and Mrs. Navaretta stated that this is the best informative conference of each year.

Mr. Hobday moved that the Board approve as presented.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.5 First Presentation/Review of Revised Policy IKF Graduation Requirements

Mr. Brownfield recommended that the Board approve the first presentation of revised Policy IKF – Graduation Requirements.

Revisions to the Arizona State Board of Education high school graduation requirements for

the class of 2013 require the class of 2013 to complete four (4) units of credit in mathematics. These must include Algebra 1-2, geometry, Algebra 3-4, and one (1) additional unit of mathematics credit.

This requirement applies to the class for 2013 and these changes reflect what the high school already has set forth in the high school handbook for this class. The classes of 2011 and 2012 will need 22 credits for graduation. The class of 2013, and those classes thereafter, will require 23 credits.

Mrs. Iannone moved that the Board approve the first presentation of revised Policy IKF – Graduation Requirements.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

5.6 Approval of Banking Institution Changes

Mrs. Wood recommended the Governing Board approve moving district bank accounts from Chase Bank to Wells Fargo Bank effective with the 2010-11 fiscal year.

Per Arizona procurement rules, Mohave County issues a request for proposals for banking services every five years. In 2005 the contract was awarded to JPMorgan Chase and at that time the Lake Havasu Unified School District moved its accounts to that institution as well. In 2010 the County once again issued an RFP and this time the contract was awarded to Wells Fargo. Because the district will pay less for maintaining its accounts by staying at the same bank the County is using, the following accounts were switched from JPMorgan Chase to Wells Fargo at the beginning of the 2010-11 fiscal year:

- Revolving Fund
- Arizona State Retirement
- Clearing Fund
- Federal and State Tax
- Food Service
- 403B
- EBT Flex
- Paymentech
- Auxiliary Operations
- Auxiliary Savings
- 9-12 Student Activities
- 9-12 Student Activities Savings
- K-8 Student Activities
- K-8 Student Activities Savings

Mr. Hobday moved that the Board approve moving district bank accounts from Chase Bank to Wells Fargo Bank effective with the 2010-11 fiscal year.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Hobday: YES, Rooney: YES, Troyer: YES Iannone: YES, Navaretta: YES

6. Informational

6.1 Superintendent - Updates

- The Lake Havasu Unified School District has been awarded a PBS grant for \$12, 085.17 to support two certified staff members in earning a Behavior Support Specialist certificate to support the school-wide implementation of Positive Behavior Intervention Supports. The district is in year three of implementation of PBIS. Oro Grande Elementary and Starline Elementary are in year one of implementation. One staff member from each of these schools was chosen to participate in this exciting grant opportunity to support staff in providing tier three support to students as needed. Please contact Aggie Wolter, Special Services Director, for more information about this exciting opportunity.
- Ms. Malay gave an enrollment update. Numbers are still changing the first couple of weeks of school.

7. Communications – none.

8. Adjournment

Following a motion by Mr. Hobday, seconded by Mrs. Iannone, and approved unanimously the meeting was adjourned at 7:00pm.

Minutes of the Regular Governing Board meeting of August 10, 2010 are approved as submitted.

Jo Navaretta, Board President

Pat Rooney, Board Vice President