

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

April 12, 2011

REGULAR MEETING SESSION:

1. Opening of Meeting

1.1 Call to Order

The regular session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Jo Navaretta at 6:00 p.m. in the Lake Havasu High School Library, 2675 South Palo Verde Blvd., Lake Havasu City, Arizona, on April 12, 2011.

1.2 ROLL CALL

BOARD MEMBERS PRESENT:

Jo Navaretta, President
Pat Rooney, Vice President
Ross Hobday, Member
Dr. Randy Troyer, Member

BOARD MEMBERS ABSENCE:

Nancy Iannone, Member

ADMINISTRATION PRESENT:

Gail Malay, Superintendent
Dr. Barbara Goodwin, Assistant Superintendent
Missy Wood, Director of Business Services
Aggie Wolter, Director of Special Services
Connie Hogard, Principal, Smoketree Elementary
Claude Sanders, Principal, Havasupai Elementary
Mari Jo Mulligan, Principal, Nautilus Elementary
Brad Gardner, Principal, Oro Grande Elementary
Paula Levensailor, Principal, Jamaica Elementary
Denise Miner, Principal, High School
Dale Genger, Assistant Principal, High School
Ron Nelson, Transportation Supervisor
Terry Fleming, Secretary

Others: 54

1.3 Call for Executive Session - none

1.4 Pledge of Allegiance

1.5 Moments of Silence

1.6 Recognition of Visitors

- Ms. Malay and Mrs. Miner shared the High School Career and Technical Education Vision/Plan. A PowerPoint was shown to the audience. Mrs. Navaretta introduced the WAVE JTED Board members who were in the audience; Betsy Parker-Superintendent, Pam Meyers-President and James Gray-Lake Havasu representative.

- Mrs. Miner let the audience on a walking Tour of the WAVE JTED Projects that are happenings at the High School.

2. Call to Public –

James Peterson offered to volunteer to drive Kindergarten students to help eliminate \$1,800 cost. Skip Walker talked about sharing principals to save parents from paying \$1,800 for full day K. Chris Simmons shared concerns with cost of full day kindergarten.

Julie Zemojtel shared that she used tax credits to pay for full day kindergarten for her child.

Mrs. Navaretta thanked them for their interest and let them know this was a struggle for the board to have to have parents pay for full day kindergarten. She suggest that people contact the state to request funding for full day kindergarten.

Cindy Jensen concerned about sexual dancing taking place at middle and high school dances.

Suggests a dance contract with students.

Garrison Jensen concern with sexual dancing at the high school dances.

Abrie Jensen concern with inappropriate dancing at high school dances.

Ross Carlton would like dances left the way they are – there are groups that dance other ways, students have fun and get home safely.

Andrea Collicawould not like to see dances changed as they are a safe environment and supervised.

Swan Cooke stated that dances help provide well rounded high school activities. Dances are supervised and any harassment needs to be reported.

Kathleen Killian requested that there be a school dance behavior policy and guidelines for staff chaperones to have.

Mike Vedder says he sees the staff acting appropriately and supports them and dances.

Mrs. Navaretta thanked them all for voicing their concerns and stated that this will be looked into.

3. Consent Calendar

3.1.1 Approval of Minutes –

Regular Session of March 8, 2011

Special Session of March 1, 2011

3.1.2 Approval or Modification of Agenda

3.1.3 Personnel Report – Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other

3.1.4 Approval of Vouchers for February 2011 in the amount of \$2,802,883.70

Student Activity Funds for K-8 for February 2011 / \$74,734.40

Student Activity Funds for 9-12 for February 2011/ \$179,869.08

Auxiliary Funds for 6-12 for February 2011/ \$584,285.98

3.1.5 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$24,080.49 and to Student Activities Organizations in the amount of \$0. *A detailed list of donations can be viewed as background material by contacting the District.*

3.1.6 Approval of Change in Policy Exhibit CCA-E Organization Chart Malay

Mr. Hobday moved that the board approve the consent calendar as presented.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

4. Old Business

4.1 Second Presentation/Review of Revised Policy GCQEA Retirement of Professional/Support Staff Members

Dr. Goodwin recommended that the Board approve the second presentation of Policy GCQEA Retirement of Professional/Support Staff Members.

Clarification of hourly paid retiree work week. There have been no changes to the policy since the first reading on March 8, 2011.

Mr. Hobday moved that the board approve the second presentation of Policy GCQEA Retirement of Professional/Support Staff Members.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5. Action Items

5.1 Approval of Purchase of A+ Intervention Curriculum & Assessment Supplemental Software Program

Mrs. Wolter recommended that the Governing Board approve the purchase of A+ Intervention Curriculum & Assessment Supplemental Software Program from Backbone Communications, in an amount not to exceed \$107, 000 funded by federal ARRA – IDEA Basic Entitlement Grant Funds and Title One Grant Funds.

This software program will be used to assist Special Services staff and Educational Services staff in providing and monitoring more prescriptive intervention to better address the academic needs of at risk and special educations students in grades K-12. This program is scientifically researched based and will be used district-wide to improve AYP performance outcomes, decrease dropout rates, increase graduation rates through credit recovery, and post secondary performance outcomes.

This purchase will allow us to use A+ on unlimited computers with unlimited users with unlimited “web-based” functionality allowing an unlimited number of students to access the software at home or anywhere off-site. This capability will allow our district to better address the needs of our home-based or homebound students and students with long-term disciplinary removals.

This purchase is for 89 A+ course titles, implementation and professional development on-site training, one year technical support, shipping, and tax. This purchase will not exceed \$107,000. There is a yearly Technical Support Fee of \$4,500 after the first year. The yearly maintenance fee will be sustained through Title One Grant in the future.

Backbone Communication is a sole source provider for the A+ program and is on the SAVE Contract Through Glendale Elementary School District and STATE CONTRACT # AD050028-A3-1-A3.

Funding source for this purchase will come from federal ARRA – IDEA Basic Entitlement Grant Funds and Title One Grant Funds. This purchase has been reviewed by Purchasing Department, and Software Review Approval was obtained by Technology Department. Mrs. Wolter and Tonya Krueger, High School Counselor, shared a PowerPoint with the audience with information on High School 2000-2010 Graduation and Drop Out Rates, which included what the high school is doing to prevent dropouts.

Mr. Hobday moved that the Board approve the action item as presented.

Mr. Rooney seconded the motion. No future discussion

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.2 Appointment of Transportation Supervisor

Mrs. Wood recommended that the Board approve the appointment of Mr. Robert Keirns to the position of transportation supervisor.

The supervisor position is a vital part of the Lake Havasu Unified School District #1 transportation department. The person in this position supervises all transportation personnel, including bus drivers, monitors, activity bus drivers and mechanics, and must possess a thorough knowledge of all aspects of pupil transportation, including local, state and federal policies and laws, children with disabilities and parent’s rights. Additional

responsibilities include, but are not limited to, planning, coordinating and implementing training, i.e., CDL certifications, CPR/First Aid, behind the wheel driving demonstrations, training and evaluations, inspections and evacuation procedures, along with maintaining all vehicles in the district's fleet, ensuring the vehicles are safe for student and staff transportation.

Mr. Keirns will bring previous experience managing employees and a thorough knowledge of the mechanical requirements of the district's fleet. With his experience and knowledge he will also bring the leadership and work ethic that make him the school district's recommendation for this position.

Mr. Nelson, current Transportation Supervisor, spoke about Mr. Keirns and the four years Robert has worked for him.

Mr. Rooney moved that the Board approve the appointment of Mr. Robert Keirns to the position of transportation supervisor.

Dr. Troyer seconded the motion. Mr. Keirns was congratulated.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.3 Approval of Changes to Extra-Curricular, Co-Curricular, Enrichment Activities for Tax Credit Funds

Mrs. Wood recommended that the Governing Board officially approve the addition of the "BIGS" club at Lake Havasu High School.

Mrs. Miner, principal at Lake Havasu High School, is requesting that the LHHS "BIGS" club be approved as a tax credit club at the school. The purpose is to provide a forum for "BIGS" to communicate with other "BIGS" and to plan and provide community based activities and fundraisers. The club will also give support, via a mentor, to children in need. The co-sponsor is Interagency Council's Big Brothers Big Sisters and Debbie Binko will be the sponsor of the club. Upon closure, funds will be transferred to that school's tax credit "All" account.

Mr. Rooney moved that the Board approve the addition of the "BIGS" club at Lake Havasu High School.

Mr. Hobday seconded the motion. No discussion.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.4 Approval of Monthly Governing Board Meeting Dates for 2011-2012

Ms. Malay recommended that the Governing Board approve the dates listed for regularly scheduled Governing Board meetings for the 2011-2012 school year.

All the dates are the second Tuesday of each month, which adheres to district policy, with the exception of the October regular board meeting. Date was moved from October 11, 2011 to October 4, 2011 due to Fall Break (October 10-14).

As required by law, a notice of our regular meeting dates and posting locations are sent in January to the Mohave County Supervisor's clerk. When special meetings and work sessions are needed, the same procedures for posting regularly scheduled meetings will be followed.

Mr. Hobday moved that the Board approve the action item as presented.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.5 Approval of Staff to be Offered Contracts for 2011-2012

Dr. Goodwin recommended that the Governing Board approve the attached lists for employment with the district for the 2011-2012 school year; Secondary Certified, Teachers (7-12), Counselors and Librarian.

Mr. Rooney moved that the Board approve the attached lists for employment with the district for the 2011-2012 school year; Secondary Certified, Teachers (7-12), Counselors and Librarian.

Mr. Hobday seconded the motion. Mrs. Navaretta stated they (the board) are glad there was not a cut in pay, but wished there could have been an increase in salaries.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.6 Approval of Elementary and Middle School Student Handbooks for 2011-2012

Ms. Malay recommended the Governing Board approve the 2011-2012 Elementary and Middle School Student Handbooks.

There is one unified Elementary School Student Handbook for all District elementary schools; Havasupai Elementary School, Jamaica Elementary School, Nautilus Elementary School, Oro Grande Elementary School, Smoketree Elementary School, and Starline Elementary School. Schools will have their unique information in an addendum given with this handbook.

Copies of the Elementary School and Middle School Handbooks were provided to the Governing Board. Principals were available to answer any questions that board members might have.

Mr. Hobday moved that the Board approve the 2011-2012 Elementary and Middle School Student Handbooks.

Mr. Rooney seconded the motion. Mr. Rooney asked if there had been an increase in problems with the dress code at the elementary level. Mrs. Levensailor and Mrs. Hogard stated that there was not an increased in problems, the handbook was refreshed to put the issues in a positive light.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.7 Approval of Bid – Contracted Bilingual Psychological Services

Mrs. Wolter recommended the Governing Board award the bid for contracted bilingual psychological services to Guillermo Blanco at the hourly rate of \$85.00. This contract will also include travel cost, meals, and lodging. The total yearly contract will not exceed \$15,000.00 funded from M & O.

The Governing Board determined it was appropriate to use the request for proposal process. Using the RFP process gives the District the right to award a contract in which

price is not the determining factor. On February 9, 2010, a request for proposals was mailed to 8 firms and was posted on the District's website. The closing for this request for proposal was March 10, 2011, at 2:00 p.m. Four proposals were received.

In accordance with School District Procurement Rule R7-2-1032, it has been determined that the proposal submitted by Mr. Guillermo Blanco met the criteria as stated in the RFP and that the price proposed was fair and reasonable. Mr. Blanco provides services at most school districts in Arizona, except where districts have a bilingual psychologist on staff. He is not only a specialist in the bilingual psych-education evaluation area, but in evaluating our severely disabled students. His evaluations and reports comply with the state and federal guidelines and are completed within acceptable timelines to meet compliance.

We request the Board approve Mr. Blanco's contract. Funding will come from M & O. This has been reviewed by purchasing.

Mr. Hobday moved that the Board award the bid as presented.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.8 Approval of Bid – Contracted Physical Therapy/Occupational Therapy/and Speech Language Therapy Services

Mrs. Wolter recommended the Governing Board award the bid for contracted physical therapy, occupational therapy and speech language therapy services to multiple vendors, all to be funded from M & O: ARDOR Health, Cross Country Staffing, Career Staff, and Staffing Options Solutions.

On February 8th, 2011, the Lake Havasu Unified School District #1 Governing Board approved issuance of a RFP for Contracted Physical Therapy, Occupational Therapy, and Speech Therapy Services. On February 10, 2011 RFPs were sent out to vendors and posted on the LHUSD#1 website. We received 21 Speech Therapy, 17 Physical Therapy, and 16 Occupational Therapy proposals. An evaluation was completed on each vendor on the requirements listed in the RFP along with availability of therapists, price, hours available, AZ Licensure and school experience.

The decision was made that it would be more advantageous to the school district to award to multiple vendors due to the difficulty in obtaining qualified providers in Lake Havasu City which is allowable with current RFP. The four companies above received high scores on each RFP and prices were fair and competitive in all areas.

We request the Board approve the multiple Vendor contract. Funding will come from M & O. This was reviewed by purchasing.

Mr. Hobday moved that the Board award the bid as presented.

Dr. Troyer seconded the motion. Mrs. Wolter and Mrs. Wood stated that the dollar amount is based on the needs of students and the amount fluctuates each year.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.9 Approval of Lake Havasu High School CTSO DECA 2011 International Career Development Conference

Mrs. Tara Wyneken, DECA Advisor, recommended that the Governing Board approve the Lake Havasu High School CTSO DECA trip to Orlando, Florida (Thur) April 28th-(Wed) May 4, 2011.

The LHHS CTSO DECA group is requesting approval of this trip because it is an out-of-state student competition. These students have participated in the regional & state competitions for DECA & have advanced to the national level.

DEPARTURE: Travelers will depart from LHHS on Thursday, April, 28, 2011.

RETURN: Travelers expected to return to LHHS on Wednesday, May 4, 2011.

COST (per traveler): Registration \$130.00; Hotel \$235/Double per night; Meals \$180 total; Sightseeing \$ /pp; Airfare \$400/pp

COSTS (other): District car to/from airport; Substitute for Mrs. Wyneken

FUNDING SOURCE(s): DECA Club funds, Tax Credit, Students, WAVE funds

ESTIMATED # STUDENTS: 3

CHAPERONE(s): DECA Advisor, Tara Wyneken.

Mr. Hobday moved that the Board approve the Lake Havasu High School CTSO DECA trip to Orlando, Florida (Thur) April 28th-(Wed) May 4, 2011.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.10 Appointment of Director of Educational Services

Ms. Malay recommended that the Board approve the appointment of Mr. Brad Gardner to the position of Director of Educational Services beginning July 1, 2011.

The Director of Educational Services is a critical leadership position for student achievement. No Child Left Behind and Arizona Learns have required a strong accountability for learning for all students. Our Governing Board is committed to giving every student an opportunity to develop to their full potential.

A committee was established under the direction of Assistant Superintendent, Dr. Barbara Goodwin. The committee had representation from the Board and the Directors. The committee's first choice for the recommendation for the Director of Educational Services is Brad Gardner.

Brad has worked in our district for the past six years. His most recent position was the principal of Oro Grande Elementary School, where he has done another outstanding job. Before coming to Oro Grande, Brad was the assistant principal of Thunderbolt Middle School. Brad was part of the team that brought Thunderbolt to an excelling school label.

Prior to working with LHUSD Brad worked in Parker for sixteen years. Brad was an English Department head and the principal of their alternative high school. Altogether Brad has twenty-eight years experience in education. This experience spans all levels.

Brad is a team player and knows how important district level instructional leadership is in student achievement.

Mr. Hobday moved that the Board approve the appointment of Mr. Brad Gardner to the position of Director of Educational Services.

Dr. Troyer seconded the motion. Mr. Gardner was congratulated.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

5.11 Appointment of Thunderbolt Middle School Principal

Ms. Malay recommended that the Board approve the appointment of Mrs. Mari Jo Mulligan to the position of Thunderbolt Middle School Principal beginning July 1, 2011.

The best predictor of future success is past. Mari Jo began her career by student teaching at Nautilus in third grade. She was then hired as a second grade teacher at Nautilus and taught for the next six years. At that time she moved to Phoenix. She was hired in the Washington School District as a fourth grade teacher. Mari Jo continued to teach in Phoenix for the next ten years. She returned to our district and has been a middle school counselor, middle school assistant principal, high school assistant principal and Havasu Online principal. For the past two year Mari Jo has been the Nautilus Elementary principal. She clearly understands how important it is to effectively teach reading, and she is a proven instructional leader. Mari Jo holds Arizona certification for both a principal and superintendent.

Mr. Hobday moved that the Board approve the appointment of Mrs. Mari Jo Mulligan to the position of Thunderbolt Middle School Principal.

Dr. Troyer seconded the motion. Mrs. Mulligan was congratulated.

ROLL CALL VOTE: Rooney: YES, Hobday: YES, Troyer: YES, Navaretta: YES

6. Informational

6.1 Superintendent

- Ms. Malay gave appreciation of the Gifts and Donations given to the District.
- Ms. Malay announced the District Parent Council (DPC) has been reconvened. The first meeting will be April 19th at 6:00pm.
- Ms. Malay reported that each school has identified teachers for the gifted clustering and training will be taking place.

7. Communications – none.

8. Adjournment

Following a motion by Mr. Hobday, seconded by Mr. Rooney, and approved unanimously the meeting was adjourned at 8:10 p.m.

Minutes of the Regular Governing Board meeting of April 12, 2011 are approved as submitted.

Jo Navaretta, Board President

Pat Rooney, Board Vice President