

10 May 2009

REQUEST FOR BID: STANDARDIZED SHIRTS and OUTWEAR #08-09-02

TO INTERESTED BIDDERS:

You are invited to bid for standardized clothing per attached specifications listed. Prices need to be effective for one year from date of award and must include sales tax. Please specify manufacturer, style, etc. individually for which you are bidding. Inclusion of samples (which will be returned upon request) assists in the evaluation of bid.

Return your sealed bid must be received no later that 12 noon on May 31, 2009. Mail to the Lake Havasu Unified School District #1, District Office, 2200 Havasupai Blvd, Lake Havasu City, AZ 86403 - Attention - Patti Bacer, Purchasing.

We reserve the right to purchase on an item basis most advantageous to the school district and to reject any item or increase the quantity of any item. This could result in a multiple award.

All information and bids submitted by bidders will be made available for public inspection following the award.

Vendors wishing to do business with Lake Havasu Unified School District should read our purchase order terms, conditions, and instructions at <http://www.havasu.k12.az.us/business/POterms.html>.

If you have any questions, please call 928/505-6942.

Thank you,

Patti Bacer
LHUSD#1, Purchasing

The following specifications are requested for the **STANDARDIZED SHIRTS**:

Must be a 50/50 cotton blend, heavy duty, durable

Price for **polo shirt** with screen printed, one color–LHHS and Knights logo - both on same side as a pocket logo, short sleeves – **high school only**

Price for **tee shirt** with screen printed, one color – logo and school name – both on same side as a pocket logo, short sleeves – **high school and 2 middle schools**

Price for **tee shirt** with screen printed, one color – logo and school name – both on same side as a pocket logo, long sleeve – **high school and 2 middle schools**

Shirt colors – black, white, purple, red, dark grey.

The following specifications are requested for the **HOODED SWEATSHIRT**

Must be a 12oz, with front zipper, embroidered gold logo LHUSD, 1 ½” lettering on left pocket area, colors – black, white - **high school and 2 middle school**

The following specifications are requested for the **HOODED NYLON JACKET**

Must be a 7oz, with front zipper, fleece lined, embroidered gold logo LHUSD, 1 ½” lettering on left pocket area, colors – black only - **high school and 2 middle school**

Logo’s will be emailed to prospective bidders upon award. Quote must include sizes youth small through 4X on all styles of shirts, sweatshirts, and jackets.